

Dear IAF and ILAC Members,

Please refer to the attached note from the Chairs of IAF and ILAC and the accompanying report that was sent to you in August 2013.

As detailed in the draft minutes of the Joint General Assembly held in Seoul, in October 2013, IAF and ILAC individual Members and Regions were requested to review the attached report and provide feedback by **15 March 2014**.

Could we therefore request that all comments on the attached report be sent to the ILAC (ilac@nata.com.au) and IAF (secretary@iaf.nu) Secretariats before **15 March 2014**.

It was also noted during the Joint General Assembly, that Regional Groups which have not had their meeting by the 15th March, will still be able to provide their feedback for inclusion in a later draft of the report.

The next draft of the report will be distributed to members and stakeholders following the Mid-Year meetings in Frankfurt, with an invitation to members to provide final comments, either within 15 days of the conclusion of a regional annual meeting or by 15 August 2014, which will be the final deadline.

The Joint Executive Committee will present the final report at the Joint General Assembly meeting in Bangkok, in October 2014.

Kind regards

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